

BCDS meeting November 27, 2017 - Minutes

Skype link: <https://join.skype.com/QRGzSEbqeGCI>

Attending: Carrie Neal, Serge Gosselin, Tara Lynch, Daniel Martin, Leanne Fulton, Brendan Stookey, Dennis Greffard, Dan Laitsch, Craig Sheather

Regrets: Steve Crichton, Jenne Brett

Call to order: 6:32 pm

Consent Agenda: Questions?

Discussion of process, intention that each of us read the consent agendas in advance of the monthly meetings and if we have questions, submit questions in advance. Zone reps to submit their agendas to Carrie.

- Question re Duck Golf and adding dates (per Langley re adding an extra day), communication about this to the membership in advance; will these decisions be made ad hoc going forward?
- *LF/Leanne to post to BCDS.com re Burnaby and 108 cap and Nanaimo with 72 cap so communication is clear*
- *LF to add consent agendas to the minutes, post to website*

1. Welcome to BC Zone coordinators - Carrie:

Carrie has had people agree to take on these volunteer roles, sent job descriptions and welcome letter to the following:

Zone 1 – Serge Gosselin

Zone 2 – Dennis Greffard

Zone 3 – Ed Fogarty

Zone 4 – Jenne Brett

Zone 4 – Brendan Stookey

Zone 6 – (Islands) – to be filled

Zone 7 – Ben Anderson

Zone 8 – Daniel Martin

- Goal of creating unified membership, driving membership
- Has asked what the zone reps think the challenges will be to building membership in their areas, general feedback and form a committee

2. Provincials CFP 2019 - 2013: Recommendation on approach we endorse – Tara

- Request for interest for the end of January, deadline
- Intentions to be closed by Jan 15 so we can make a decision by end of January
- Intent to get three years of hosting agreed to, larger scale planning enabled
- *LF/Tara to put up an outline to BCDS.com and FB pages by end of week*
- Discussion about whether or not events need to be PDGA-sanctioned, agreement that growth is the goal, zone reps are empowered to decide what fits best for their area

3. Operating Plan: Present the Priorities and Outcomes for the year – Craig

Craig proposed we focus of operating priorities into six categories; see appendix

- Possibility of free 'recreational' membership to reach 1,000 member goal
- Engagement of players for free will encourage further growth, strategy to move them from non-paying to paying members
- Special meeting needs to be set; Dan to advise re rules to allow recreational membership in the BCDS; Dan suggests attaching it to one of our tournaments and developing a proposal to take to the membership and consult with them via website and FB, once this is done we'll call a special meeting for the members to vote on it.
- *Dan agrees to develop this proposal, special meeting to be held in the Spring so clubs can sell this in the summer – the need for 1,000 members deadline is Sept, anyone who would like to help with the process to email Dan, Serge pledges his interest in helping. January meeting deadline.*

4. Meeting priorities and work plan - Leanne:

Leanne/Craig to work from Annual Operating Priorities, spread the work from it over the year.

- *LF and Craig to work on this offline and share with the group at the next meeting*

Last Tues of each month (except Dec) Dec 18, Jan 29, Feb 26, Mar 26, Apr 30, May 28, June 25, July 30, **Sept xx**, Sept 24 – *LF to look at dates as alternate for Aug as many will be away.*

4. Member survey on future of BC disc golf - Jenne:

Jenne and Craig to collaborate on survey to share with membership with goal of having 100 members participate, tweak some of the questions from last year's survey. Will share survey questions with the group next meeting and post by Feb at latest.

- *Discussion of incentivizing the responses with a gift card to encourage participation*

Other business:

- Carrie re voting rights for former MALS, bylaws state the roles are a one-year term.
- MALS from last year to be reached out to and thanked, clarify term of roles per bylaws (*Craig to do this*)
- *LF/Jenne to update website with current board*
- Communicate move to zone reps v MALS, message from the President via email/newsletter proposed by Dan, or blog page on the site to describe updates/current events

Next meeting: Dec 18, 6:30 pm

Adjournment: 7:51 pm

Annual Operating Priorities
BC Disc Sports Society
2018- 2019

1. Establish BCDSS as an official PSO for Disc Golf in British Columbia by December 2019.

- Work with Via Sport to establish path to status.
- Non profit status in good standing.
- Transparent budget and financial statements.
- Application submitted after 2019 AGM.

Dashboard metric:

2. 1000 members signed up for 2019 AGM in September 2019.

- All events are for BCDSS memberships only.
- Create a recreational membership that is free.
- Use Zone coordinators to promote membership and set zone targets.
- Provide a membership drive resource to clubs.
- Explore an online membership sign up.

Dashboard metric:

3. Build vision and confidence in BCDSS as a disc golf leadership body.

- Adopt a 5 year Strategic Plan at the 2019 AGM.
- Member engagement survey on the future of disc golf in BC
- Review the BCDSS governance structure, code of conduct, job descriptions, regional representation, conflict of interest policy, harassment policy, and membership criteria.
- Build a strong board with capacity and passion for future direction.
- Succession mentorship for incoming members at large who want to take future leadership roles.
- Support the establishment of a NSO for disc golf in Canada.
- Refresh website and social media to communicate initiatives.

Dashboard metric:

4. Promote a structure of quality competition and celebration of disc golf

- Promote PDGA membership and ratings system.
- Coordinate the 2018\2019 Duck Golf Series. 8 events with an average of 72 players per event.
- Select and support hosts for BC Provincials 2019, 2020, and 2021
- Endorse and support BC Open as BC's flagship PDGA event.
- Endorse and promote regional series in each zone.

Encourage 5\8 zones to host a zone championships.
Provide insurance coverage for TDs and Clubs hosting events.
Explore options for evolving the organized tournament schedule for 2019\2020.

Dashboard metric:

5. Support growth of the disc golf community through out the Province.
 - Organise into 8 zones as per BC Sports Framework.
 - Identify Zone coordinators who promote the BCDSS.
 - Complete an audit of each zones disc golf community and activities.
 - Encourage club strengthening and development.
 - Engaging community recreational disc golfers.
 - Endorse and connect to advice for course development.
 - Acknowledge Raptors Knoll as a significant course development project.

Dashboard metric:

6. Attract new players to the sport and advance player development.
 - Advance the Long Term Athlete Development Path.
 - Promote and support for Worlds and National Championship players.
 - Recruit a Women's event for women in Disc Golf.
 - Pilot a league format for seasonal play that attracts non tournament players.
 - Encourage formal clinic development.
 - Club based events that involves all skill levels.
 - Develop a youth focused initiative.

Dashboard metric

BCDSS Zone Co-ordinator
Role Description - Draft

The Zone Coordinators represent 8 key BCDSS volunteer positions.
The Zone Coordinators participate on the BCDSS Zone Committee.
The Zone Committee is lead, supported, and coordinated by the President Elect.
The Zone Coordinators are appointed from the BCDSS membership in each zone by the BCDSS board after recommendation by the President Elect.

The term of these roles is until the 2019 AGM when it is expected the BCDSS will put a recommendation to the membership for changes to society governance and roles.

Priorities:

- Represent the BCDSS and its priorities in a positive light to members, clubs, agencies, and communities in their zone.
- Promote BCDSS memberships, and BCDSS programs such as the Affiliate Clubs program and PDGA tournament sanctioning to members and potential members in their zone.
- Be a voice for the entire disc golf community in their zone and communicate through the monthly consent agenda report zone activity to the BCDSS Board.
- Work with Tournament Directors and clubs within their zone to schedule disc golf events.
- Serve as zone liaison to the BCDSS event coordinator to integrating schedules and addressing and resolving event issues.
- Collect information, either personally or by delegating to individuals or clubs, for the BCDSS zone audit, course inventory and zone activities dashboard.
- Coordinate zone qualification the BC Provincials including recruiting a host for a Zone Championships on or before June 15th, 2019.
- Other duties as determined by the BCDSS.

BCDSS - Consent Agenda – Board Executive Dashboard Report

Name:	3 Highlights (What's going right)	2 Challenges (What's in the ditch)	1 Hope for future (on the horizon)
<p>1. Working toward development of call for proposals for Provincials with Tara</p> <p>2. Working on prioritizing topics for upcoming meetings</p> <p>3. Development of filing system all board members are able to access so no attachments necessary</p> <p>4. AGM minutes posted to BCDS.com</p>		<p>1. Need to summarize what the expectations are for Provincials CFP for post to BCDS website and FB page</p>	<p>1. Will get this done in the next couple of weeks</p>
<p>What advice do you need from the BCDSS</p>			
	Goals vs Actual	Current Activities	What's changed, how are you adjusting
<p>Board meetings and agenda, attendance, minutes, consent agenda, etc.</p>	<p>3 consent agendas for tonight's meeting submitted</p>	<p>Will send out reminder two weeks in advance of next meeting to prompt</p>	
<p>Website, social media usage and updates</p>	<p>AGM minutes posted to BCDS.com</p>		

BCDSS - Consent Agenda – Board Executive Dashboard Report

Communications and correspondence			
What support do you need from the BCDSS			

BCDSS - Consent Agenda – President’s Dashboard Report

Name:	3 Highlights (What's going right)	2 Challenges (What's in the ditch)	1 Hope for future (on the horizon)
Updates	<p>1. Positive response by members to Duck Golf season. Hearing great comments about our responsiveness.</p> <p>2. Lots of Board member dialogue between meetings. This is a great way to work so our meetings are more productive and business orientated.</p> <p>3. Raptors work party, Langley Holiday dubs, Burnaby Club and JM Memorial event all had positive BCDSS conversations and member plans.</p>	<p>1. Membership participation is very weak outside of those who play duck golf. It seems insurance and sport development are low drivers for participation.</p> <p>2. Members want to hear more from the BCDSS board. Think we need to think about more regular information being on the website and use facebook to use people to the website for information.</p>	<p>1. Solidifying a host for Provincials and deciding on a zone championships qualifier or not. I have looked at the last ten years of Provincials and I think we need to move it out of September. More often then not it struggles with registration even when it it is in hot beds of BC disc golf.</p>
What advice do you need from the BCDSS			
	Goals vs Actual	Current Activities	What's changed, how are you adjusting
2019 Annual Plan	Presenting annual plan draft to board at November board meeting for comment and advice.	Preparing final draft for board advice.	Trying to keep the annual plan simple and light so we don't get to ambitious with lots of little things.
Strategic Plan for 2019 AGM	Present a strategic plan process to board at the January Meeting	I have got the survey from Jennie and am working on questions for member input	Nothing

BCDSS - Consent Agenda – President’s Dashboard Report

Membership Plan and sub committee.	1000 members by 2019 AGM.	Started to recruit committee members.	Nothing
What support do you need from the BCDSS	I need to understand how many members we have had over the last five years by year and last years current member list. How do we know how many we have now? My sense is it is as low as a few hundred but no idea where to start.		

BCDSS - Consent Agenda – Vice President’s Dashboard Report

Name:	3 Highlights (What's going right)	2 Challenges (What's in the ditch)	1 Hope for future (on the horizon)
Updates	<p>1. 7 of 8 Zones have Representatives</p> <p>2. Some new faces to the BCDS with strong ties to their zones</p> <p>3. Re-designed the Dashboard for reps to submit the status of their zone as well as sent out a quick questionnaire asking for their thoughts on disc golf in their zone and the challenges they may face.</p>	<p>1. Based on feedback from the Reps, some feel that the size of their zone compared to player base may make it difficult to grow membership</p> <p>2. Shear lack of player base in a particular zone</p>	<p>1. to have all the Reps in contact with each club in their zone, creating a relationship and encouraging BCDS Membership. Insurance seems to be attractive to the smaller community clubs as it isn't something they can cover or afford on their own.</p> <p>2. In the welcome letter that I sent to all the reps, I ended with a statement asking them to conduct themselves with respect and kindness during our meetings as well as outside communications with each other. I was clear that if someone could not conduct themselves accordingly, I would ask them to leave the committee. My hope is that as adults, we all focus on what is good for the greater membership, not just one particular zone. Reps goals for their area will not always align with the current goals for the province.</p>
What advice do you need from the BCDSS			
	Goals vs Actual	Current Activities	What's changed, how are you adjusting
Zone Representative Network	The Zone Committee will have a formal meeting in the next week to discuss a plan for the winter season. Membership in Southern BC is easier to	Based on feedback received from reps, I am preparing a document highlighting the challenges that we will face growing membership as well as thoughts on Zone Championships. This will	Trying to keep the reps focused on the 2018/2019 membership drive and not on all the things they think have gone wrong in the past. Encouraging them to keep looking forward and embrace the vision of the current BCDS Board

BCDSS - Consent Agenda – Vice President’s Dashboard Report

	drive than in the Northern Zones	give us a starting point regarding who need the most direction and help.	
Zone Assessment Plan	build out a document for reps to use to reach out to their clubs	still looking for feedback from some of the reps before this is finalized	
Member Engagement Strategy	See what Craig’s plan is for the overall growth of membership and ensure we are aligned.	meeting Nov 27th for more information	
What support do you need from the BCDSS			

BCDSS - Consent Agenda –Tournament Coordinator Dashboard Report

Name:	3 Highlights (What's going right)	2 Challenges (What's in the ditch)	1 Hope for future (on the horizon)
Updates	<ol style="list-style-type: none"> 1. Duck #3 – Worked with the TD and Steve to create day 2 due to overwhelming demand for the event 2. Worked with TD to create a dead line to make payment on the waitlisted players promoted to play on either Sat or Sun 3. Prepping information need to sanction Duck #4 – Will be sent to Steve this week 	<ol style="list-style-type: none"> 1. Now that Duck #3 has increased capacity there are no issues. 2. Working with new TDs on the format needed for reports from the PDGA and the importance of not changing anything. 	<ol style="list-style-type: none"> 1. Continued backing from the BCDS for DuckGolf decisions based on each event 2. Developing a two tier Duck Series for 2019/2020 season, how that looks can be discussed but I see the demand is there to have 1 series for Ams and 1 Series for PROs. 3. Develop a more user friendly updated “How to Run a PDGA / Duck Event package” for next season. This became very apparent with the introduction of a new TD to the mix this season.
What advice do you need from the BCDSS			
	Goals vs Actual	Current Activities	What's changed, how are you adjusting
Duck Golf 2018\19	<ol style="list-style-type: none"> 1. To have a seamless season. 2. To date the events have been running well with a normal amount of players on the Waitlist. 3. Duck #3 had 35+ players on the WL so we 	<ol style="list-style-type: none"> 1. Working with the TD for Langley to update all waitlisted players as we improved capacity by splitting the event into 2 days 2. Some players were not happy and full refunds are being issued to those who 	<p>Nothing has really changed on this front, business and craziness as per normal. Having the full support of the board this year I think will make things a lot easier on me and the event schedule.</p>

BCDSS - Consent Agenda –Tournament Coordinator Dashboard Report

	<p>split the event o accommodate the masses of players.</p> <p>4. Need to keep these sort of plans confidential moving forward as I had a few players speak with me about this plan before the back ground work was completed and or announced it was live.</p>	<p>we have affected by this change.</p> <p>3. Changed all Waitlist options as full payment to avoid chasing payments.</p> <p>4. Prepping the information need to sanction Duck #4 – TD has decided to have a player cap of 108/plays, 27 holes (2 rounds), 1 course event.</p> <p>5. Request to sanction has been submitted to Steve.</p>	
<p>Provincials 2019 - 2023</p>	<p>Creating the online data base for submission for Provincials</p>	<p>Feedback provided from Leanne, Craig and myself for re-vamp the platform Leanne has graciously volunteered to create the website/porthole</p>	<ul style="list-style-type: none"> • This is a new activity for me and the board, Leanne and I believe that having this all online is valuable for historical and transparency. • Looking forward to this new process and working with the board and potential winner of the bid for 2018/2019 season.
<p>2019 Regional series and sub committees</p>	<p>Need to set this up officially at the next set of meetings</p>	<p>Nothing to report (Work in Progress)</p>	<p>Nothing to report (Work in Progress)</p>
<p>What support do you need from the BCDSS</p>	<p>At this time the current support I get from the board as well the guidance is enough to keep me happy and plugging away 😊</p>		